

**Walter and Gladys Hill School Council**  
**ANNUAL GENERAL MEETING AGENDA**  
**Where: Learning Commons**  
**October 29, 2019 6:15pm**

**members must be present to vote. Proxies are not permitted.**

*\* indicates items for which a written document/report will be attached/provided*

1. Call to Order 5 mins
  - ❖ Introduction of Guests and Executive Members
  - ❖ Verification of quorum
2. \* Review of Agenda 2 mins
3. \* Approval of Minutes of Previous Annual General Meeting *(motion to accept)* 3 mins
4. Reports
  - 4.1. Executive  
Bylaw/Operating Procedure Amendments: Moved to another meeting to reflect the Education ACT(*motion to approve*)
5. Standing Business 15 mins
  - 5.1. \* School Council Annual Agenda/Plan - status:
  - 5.2. \* Principal's Report
  - 5.3. \* Receipt of current "Wish List" requests (school, school council) **for information only**
6. New Business 15 mins
  - 6.1. Upcoming Events for School Council involvement: Approved and new for Consideration:
    - 6.1.1. Toy sale presented by grade 3 students
    - 6.1.2. Christmas concert
7. Elections: 15 mins
  - 7.1. Dissolution of the current Executive (*motion to dissolve the current executive, except for Chairperson who stays this year*)
  - 7.2. Election of New Executive Members: Vice-Chairperson, Secretary, Parent Council Advisor, Members at Large. (*elect or acclaim*)
8. Next Meeting of the Walter and Gladys School Council will be November 21st, 2019th :
9. Adjourn

Action Items:

- 1) **Chairperson:** Notify School Division, in writing, of all new and returning Executive Members
- 2) **Chairperson:** Notify ASCA, in writing (form on ASCA website), of new Chair and contact information
- 3) **Chairperson:** Meet with principal
- 4) **Vice-President:** Arrange updating of website with new names and contact information (if needed)
- 5) **Vice-President:** Source and distribute information on resources, support, training available for executive (if needed) such as ASCA, School Division, etc.
- 6) **Secretary:** Provide summary (or draft minutes) of meeting to all members and interested parties