**Meeting Minutes**

**Present:**

Thomas Andrews (Principal), Nazia Hiscock (Vice Principal), Shruti Sharma (Chair), Marie McKay (Director at Large), Swapnil Sharma (Parent Council Advisory), Kriscinda Maki (Director at Large), Christina Oxamitny (Director at Large), Nikki MacDonnell (Friends of Ravens), Dave Maki, Mindy Francis, Renee Leder

**1**. Shruti Sharma called to order the regular meeting of the Walter and Gladys Hill at

6:07 p.m. on September 19th. Introductions were done.

**2.** **Review & Approval of Agenda**: Shruti submitted to Principal Mr Andrews prior to the meeting and it was approved.

**3.** **Review & Approval of Meeting Minutes**: Shruti motioned to approve; Swapnil seconded the motion - motion carried.

**4.** **Appoint a Secretary** – Nominations would be called for from all parents upto the date of next council meeting. Christina came forward to nominate herself and all approved however will wait till the next meet to see if any other interest in nomination comes forward.

**5. Principals Report from Mr Thomas Andrews (as provided)** :

- Our school has grown a lot with over 550 students currently, and 3 new teachers to the school.

- We had a successful staggered entry week with great attendance on all the days.

-  Some of our after-school programs have already started with Cross Country Running and Volleyball.

- Our Reggio program hosted a family information night.

-  Terry Fox Run is this week on September 23rd in the afternoon, which we do need volunteers for.

- We had and are having guest presentations with Metis Bev, Hug a Tree and Girls Inc.

- We are going to look to postpone our school BBQ to the Spring as we already had the Meet and Greet

- We will be honouring Orange Shirt Day on October 29th, and will couple this with our monthly Raven of the Month Assembly on Sept. 29th.

- We are working with members of our school community to organize and host a Fall Family Gathering for our Indigenous families on October 12th

- Picture Day is this coming Thursday, September 22nd.

- The parking lot continues to be an area of safety concern, though traffic flow has gotten better over the last few weeks, we are looking for ways to further improve that.

**Round table :**

1. **Parent Teacher Interviews:** 17th Nov is the earlier day for PTIs, 18th Nov is the later day.

*\*\*It was suggested by Nikki to allow kids to show their classrooms to parents when they come for the meet, however it was general view that with the PTIs being planned in the gym, it may not be practically feasible this time.*

1. **Finding opportunities to welcome Parents in school** – BBQ meet and greet night for the parents next week has been cancelled due to last minute food supply issues.

The need was felt for another event soon to encourage parent engagement and interest in the school and thus it was suggested to organize school events every 2 months or so (like a fall, winter and spring event)

Multicultural night (potluck event) is coming up in October.

With these events parents can be encouraged to volunteer as well

1. **Class Representatives**: It was suggested that Class representatives can be brought back for better representation of concerns within various classes as well as to receive parent opinions / feedback.
2. **New school messenger** is coming up in place of Remind. More information would be sent by office to parents.
3. **Parking lot management:** Good feedback was provided by the attending council members, friends of Raven Society members and parents attending the meeting.
* It was suggested that the parking lot traffic flow diagram should be shared with parents periodically along with regular reminders on emails
* Management would be coming up with ways to handle the parking lot in a better way.

**6.** **Role of School Council /nomination process AGM Share Documents** – Operational guidelines for the school council nomination process were discussed and it was decided to invite nomination via email as well as in person.

Ms Nazia would be sending out the email for the nominations soon.

AGM guidelines are part of operational guidelines document posted on Walter and Gladys website under parent info page.

**7.** **Discussion of last school year** – On the staggered entry feedback: All voted against the staggered entry this fall due to childcare issues being faced by families.

Freya has submitted the annual School council report to the Council for the previous school year.

**8. Meeting dates** – In future the school council meetings would by on the first Tuesday of every month. The next meeting date has been fixed for October 4th at 6 pm. It was also decided that a schedule for all upcoming meeting dates would be sent out to all members as a future reminder.

**9.** Meeting adjourned by Shruti Sharma at 7.08pm