**Walter and Gladys Hill Friends of Ravens Society**

**ANNUAL GENERAL MEETING**

Oct 1, 2024 Meeting Minutes

Attendees: Chauntelle McCallum, Janet Pardy, Marie McKay, Swapnil Sharma, Kate Buczulak, Heather Pinsent, Jihan Jones, Mindy Francis, Shruti Sharma, Erica McKeough, Joe McKeough, Krystal Piderman, Amy Hrovat

1. Meeting called to order at 6:35 by Chauntelle

Verification that quorum has been met

1. Approve meeting minutes from September 19th, 2023 AGM.

Motioned: Chauntelle McCallum

Seconded: Janet Pardy

1. Review agenda - no changes
2. Financial Report by Marie McKay
3. Annual report from 2023-2024 fiscal year reviewed. As of August 31, 2024 there was a total of $48,074.08 of assets in all 3 account combined, and $0 in liabilities. Report was audited and approved by Amy Hrovat and Swapnil Sharma and is ready to be submitted to the Government of Alberta.

Motion to approve audited financials: Mindy Francis

Seconded: Chauntelle McCallum

1. Current account balances as of Oct 1, 2024, provided by Marie McKay

Primary account $8,567.91

Hot Lunch account $20,392.86

AGLC account $21,156.92

1. Recommendation to transfer $17,000.00 from the hot lunch account to the Primary account for ease of tracking/spending those funds.

Motioned: Janet Pardy

Seconded: Mindy Francis

1. Election

**a. Outgoing Board** (state full names and positions)

| **Position** | **Name** |
| --- | --- |
| President | Mindy Francis |
| Vice President | Chauntelle McCallum |
| Secretary | Janet Pardy |
| Treasurer | Marie McKay |
| Director | Swapnil Sharma (Casino Coordinator) |
| Director | Heather Pinsent (Hot Lunch Coordinator) |
| Director |  |

Motion to dissolve current board: Mindy Francis

Seconded by: Marie McKay

**b. Election of new Board** (state full names and positions) Election run by Thomas Andrews, Principal

| **Position** | **Name** |
| --- | --- |
| President | Chauntelle McCallum |
| Vice President | Janet Pardy |
| Secretary | Amy Hrovat |
| Treasurer | Marie McKay |
| Director | Shruti Sharma (Casino Coordinator) |
| Director | Heather Pinsent (Hot Lunch Coordinator) |
| Director | Kate Buczulak |

All position filled by acclamation.

**c. Signing Authority on All accounts (Primary, AGLC and Hot Lunch)**

As per Walter and Gladys Hill Friends of Ravens Society bylaws, cheques are required to be signed by any two elected Officers of the Society that have been given signing authority.

| **Position** | **Name** | **Signing Authority** |
| --- | --- | --- |
| President | Chauntelle McCallum | Signer |
| Vice President | Janet Pardy | Signer |
| Secretary | Amy Hrovat | Non Signer |
| Treasurer | Marie McKay | Signer |
| Director | Heather Pinsent | Signer |
| Director | Shruti Sharma | Non signer |
| Director | Kate Buczulak | Non signer |

Motion to accept Signing Authority as stated in the above table: Chauntelle McCallum

Seconded by: Kate Buczulak

All persons currently listed with signing authority that are not on the above table will be removed.

Motioned by: Chauntelle McCallum

Seconded by: Kate Buczulak

1. Standing Business
   1. Heather explained how hot lunch works ie; how are vendors chosen, how/what markups on price per item are calculated and how many volunteers it takes to run the program
2. New Business
3. Upcoming Fundraisers
   1. Movie night update – Chauntelle to draft poster, offering pizza, snacks and VIP seating again
4. Requests for spending
5. Remaining Alien Inline - $7,767.79

Motion to approve from AGLC.

Motioned: Chauntelle McCallum

Seconded: Swapnil Sharma

1. Upcoming events

8. Next meeting of the WAGHFORS will be Nov 12th, 2024 following the Parent Council meeting.

9. Meeting adjourned by Chauntelle at 7:35pm.

Meeting Minutes completed by: Janet Pardy